



**OFFICE OF THE ROURKELA MUNICIPAL CORPORATION**  
**UDITNAGAR, ROURKELA, ODISHA-769012**  
**E-mail ID: rourkelamunicipality@gmail.com**

No. 10225

Date. 21.08.2025

**EOI for Empanelment of Contractors for Repair of BT Road under Rourkela Municipal Corporation for 01 Year.**

Rourkela Municipal Corporation invites expression of interest (EOI) for empanelment of Contractors/Agencies for Minor Civil Work under Rourkela Municipal Corporation for 01 Year. The details of EOI may be seen/ download from [www.rmc.nic.in](http://www.rmc.nic.in). Any Changes, corrigendum etc. will be updated at the mentioned portal only. For further queries/ comments, please contact to E-mail ID of [rourkelamunicipality@gmail.com](mailto:rourkelamunicipality@gmail.com).

EOIs are to be submitted through sealed cover envelope containing two separate sealed envelopes for Technical and Financial Proposals. The interested Individuals/ Agencies should submit the complete EOI in the sealed cover addressed to Commissioner, Rourkela Municipal Corporation, Uditnagar, Rourkela-769012 (Odisha) super scribing as **"EOI for Empanelment of Contractors for Repair of BT Road under Rourkela Municipal Corporation for 01 Year"** through Speed Post/ Registered Post/Courier or By Hand on or before 15.09.2025 up to **1.00 PM**. The EOI will be opened on the same day at **4.30 PM** in presence of the Applicants who wish to attend. If the last date of submission, opening of EOI and other schedule happens to be a holiday, the next working day will be treated as the schedule for the same. Authority reserves the right to accept/ reject any or all the EOIs without assigning any reason thereof.

  
Commissioner

**Rourkela Municipal Corporation**

Date: 21.08.2025

**Memo No. 10226**

Copy to Office Notice Board/ MIS, RMC for general public information and uploading of the EOI in the RMC website.

  
Commissioner

**Rourkela Municipal Corporation**

Date: 21.08.2025

**Memo No. 10227**

Copy to the Director, I&PR Dept., Govt. of Odisha, Bhubaneswar for information and requested to publish the copy of above-mentioned notice in Two highly circulated Odia daily and One highly circulated English daily on 04.09.2025. The font size should be 8 Points and rate should be as per I&PR.

  
Commissioner

**Rourkela Municipal Corporation**



No. 10225

Date: 21.08.2025

**Expression of Interest (EOI)**

**For**

**Empanelment of Contractors for Repair of BT  
Road under Rourkela Municipal Corporation for  
01 Year**

**Rourkela Municipal Corporation**

**Uditnagar, Rourkela-769012**

**Dist.-Sundargarh (Odisha)**

**Website: [www.rmc.nic.in](http://www.rmc.nic.in)**

**Email Id: [rourkelamunicipality@gmail.com](mailto:rourkelamunicipality@gmail.com)**

### Schedule of Empanelment Process

Sl. No	Description	Date & Time
1	Date of Issue of EOI	03.09.2025
2	Submission of pre-application queries by Applicants electronically through official E-mail ID only: rourkelamunicipality@gmail.com	10.09.2025
3	Submission of EOI	15.09.2025, 01:00 PM
4	Opening of EOI (Technical Proposal) at Council of RMC	15.09.2025, 04:30 PM.
5	Opening of Financial Proposal	To be intimated
6	Address of Communication	The Commissioner. Rourkela Municipal Corporation Uditnagar, Rourkela Dist.-Sundargarh State-Odisha PIN-769012

**Note:** Corrigendum, addendums and subsequent clarification of the EOI terms, if any, can be downloaded from the official website of RMC i.e. [www.rmc.nic.in](http://www.rmc.nic.in).

  
**Commissioner**  
**Rourkela Municipal Corporation**

## A. Introduction

Rourkela Municipal Corporation (RMC) invites Expression of Interest (EOI) from prospective applicant's i.e. Civil Contractors (collectively hereinafter referred as "Applicant") to undertake Minor Civil Works under Rourkela Municipal Corporation, Rourkela.

RMC has identified certain road stretches for work related to. The exact location and area for the above job to be decided by RMC while issuance of work order.

## B. Scope of Work

The independent Contractors are expected to play a positive and independent role in discharging its functions, thereby facilitating the smooth implementation and operation.

- Scarifying the existing bituminous road surface to a depth of 50mm & disposal scarifying material within all lift & lead upto 1.00 km. Data for 1.00 sqm. Taking output 100 sqm
- Providing & laying bituminous macadam with hot mix plant using crushed aggregates of specified grading premixed with bituminous binder of 60/70 penetration grade of bitumen, transported to site, laid over a previously prepared surface with a hydrostatic paver finisher with sensor control to the required grade, level & alignment and rolling with smooth, vibratory & tandem rollers to achieve the desire compaction as per clause 504 of MoSRT&H specification for road & bridge works. Unit = cum. Taking output = 205 cum (462 t).
- Providing 25mm thick S.D.B.C. using crushed stone Gr.-2 materials & 60 / 70 penetration grade of bitumen as per approved Drawing & Technical Specifications and as per Clause -508 of MoSRT&H Specifications for Road & Bridge works (Latest Revision).

## C. Minimum Eligibility of the Applicants

1	Name of the Contractor	
2	Address	
3	Contact Number	
4	E-mail ID	
5	Civil License (B Class) Govt. of Odisha Registered	
6	PAN No. (Photocopy to be attached)	
7	GST No. (Photocopy to be attached)	
8	Average Annual Turnover during the last preceding three Financial Years of Rs. 50 Lakhs. CA Certified Copy/ Audited Balance Sheet (attached photocopy)	

9	Experience of any BT Road work within last consecutive 03 Years (attached photocopy)	
10	Should not have defaulted/black listed by any Govt. Dept./PSU of India and there should not be any pending litigation against a bidder with the Central/State Government department.	Self-declared Affidavit on Non-Judicial Stamp of value 100 INR to be submitted.
11	Details of Paper cost of Rs.11,800/-	To be submitted in Technical Bid
12	Details of EMD of Rs. 1,00,000/-	To be submitted in Technical Bid
13	Copy of tender document with each page duly signed by the authorized signatory of the bidder/agency in token of their acceptance.	

Applicants not meeting the minimum eligibility criteria will not be considered for opening of financial proposal.

#### **D. Brief description of the Selection Process**

The Authority has adopted a Single Stage – Two Rounds selection process (collectively the "Selection Process") in evaluating the Proposals comprising technical and financial proposals to be submitted in two separate sealed envelopes. In the first stage, a technical evaluation will be carried out as specified in the EOI. Based on this technical evaluation, a list of short-listed Applicants shall be prepared and the financial proposal of only qualified applicants shall be evaluated. Maximum 02 (Two) Nos. of Contractors will be empanelled. The Lowest quoting Contractor will be empanelled along with L2 Contractor at the L1 Price, if agreed. If not then the other Contractors/ Agencies will get chance according to their position in financial standings.

#### **E. EOI Submission Process**

The Applicants would be required to furnish the information specified in the EOI document. Only those Applicants who will qualify the Technical Proposal Round will be considered for the Second Round, i.e. the evaluation of Financial Proposal.

All Applicants are required to submit duly filled Formats (Technical and Financial Proposal) in accordance with the guidelines set forth in this EOI. In order to enable the Applicants to prepare the proposal in a consistent manner and to minimize misunderstandings regarding how Applicants' Proposals will be interpreted by RMC, the formats (Form A to D in Technical Proposal) in which Applicants will specify the fundamental aspects of their Proposals has been broadly outlined in the document. The evaluation of Technical Proposal

(Envelope 1) shall be carried out in accordance with the terms and conditions provided in this EOI document.

The Evaluation of the Financial Proposal-FORM E (Envelope 2) would be carried out on the basis of the evaluation of the Technical Proposal (Envelope 1) as per

the criteria mentioned in the EOI. The Financial Proposal (Envelope 2) of short-listing Applicants would be opened.

The Applicant shall seal each of the envelopes duly marking each envelope as **"TECHNICAL PROPOSAL FOR \_\_\_\_\_"** AND **"FINANCIAL PROPOSAL FOR \_\_\_\_\_"** respectively and write the applicant details in the left corner of the envelope.

Both the envelopes (Envelope 1 and 2) should put in a single sealed cover contain the following information to be marked at the top in bold letters: **" EOI for Empanelment of Contractors for Repair of BT Road under Rourkela Municipal Corporation for 01 Year"** and write the applicant details in the left corner of the envelope. The complete EOI should be submitted through Speed Post/ Registered Post/Courier or By Hand as per schedule to:

The Commissioner,  
Rourkela Municipal Corporation,  
Udit Nagar, Rourkela  
Dist.- Sundargarh, Odisha  
PIN- 769012

### **Validity of Proposal**

The Proposal shall be valid for a period of not less than 180 days from the Proposal Due Date.

### **Period of Completion**

The assigned work should be completed within 2 days from the date of issuance of work order. Any extension of time schedule will be at discretion of RMC Authority. Failure to comply the work within the time schedule mentioned above will invite the penalty of 10% from the project payment.

### **Language**

The Proposal with all accompanying documents (the "Documents") and all communications in relation to or concerning the Selection Process shall be in English language and strictly on the forms provided in this EOI. No supporting document or printed literature shall be submitted with the Proposal unless specifically asked for and in case any of these Documents is in another language, it must be accompanied by an accurate translation of all the relevant passages in English, in which case, for all purposes of interpretation of the Proposal, the translation in English shall prevail.

### **Terms & Conditions**

1. Contractor has to arrange his own Equipments, Materials & Manpower for execution of the work.
2. The contractor shall not be entitled to any compensation on account of delay due to any natural calamity or labor unrest or non-availability of labor, theft of materials or any kind of force majeure situation, etc.
3. Work Order may be issued to the empanelled Contractor for any area under Rourkela Municipal Corporation.
4. The validity of the agreement should be for 01 Year and may be further extended for another 01 Year depending upon the performance certificate of the contractor to be issued by the Superintending Engineer/ Executive Engineer.
5. Time period for completion of work will be 15 days from date of issuance of Work Order. If not completed within time line penalty may be imposed deemed fit to the authority.
6. Any kind of exemption is not allowed.
7. Work Order will be issued to the empanelled Contractor as per the requirement & due approval of the Authority of RMC.
8. Any action on the part of the bidder to influence anybody of the department will lead to rejection of the bid.
9. The authority reserves the right to cancel the bid at any point without assigning a reason.
10. If the contractor could not achieve proportionate progress with respect to time, then RMC shall have the right to take any action deemed fit against the contractor as per the agreement including rescind of contract, levy of penalty, etc. In case of non-cooperation/deliberate delay either required quality and progress/unnecessary or uncalled for correspondence(s) embedded with condition(s)/instruction(s) not commensurate with the explicit condition(s) of the agreement by the contractor for the work, RMC shall not only have the right to rescind the contract but also to execute either the whole or balance portion of the work through any other mode, as deemed fit by RMC and the excess expenditure incurred, if any, for execution of the same, shall be recovered from the contractor resorting to the procedures deemed fit by RMC. The employer (RMC) also reserves the right whether to respond or not to the correspondence(s)/queries of the contractor or any other organization/entity regarding this work and/or the conditions/instructions associated with this work.
11. The decision of RMC regarding the reasons for delay, if any, in completion of the work shall be final and binding on the contractor. If the Municipal Commissioner, RMC is not satisfied regarding the genuineness of delay for progress and/or completion of the work, then he/she may impose penalty upon the contractor.

12. The EMD, & Security Deposit(s) (SD) retained by RMC from the contractor's bill shall be considered for release subject to fulfillment of all the conditions of the RFP/ Agreement and after checking/scrutiny of the files and expenditures by Local Finance Audit and shall be subject to deductions/recovery of any amount(s) pointed out by Audit.
13. No interest will be paid by RMC on the EMD furnished by any bidder, on the Security deposit of the contractor and on the amount(s) to be withheld/deducted by RMC from the bill amount(s) if the contractor or upon delay in release of payment(s) or release of deposit(s) of the bidder(s)/contractor.
14. The quoted prices should be including of all applicable taxes, Manpower, Materials, equipments etc and excluding of GST.
15. The decision taken by the tender committee shall be final and binding to all participating bidders. It cannot be challenged in any court of law.
16. All legal disputes are subject to jurisdiction of Rourkela Court only.

**FORM-A**

**Cover Letter**

**EOI Advt. No.**

**/ Date:**

To

The Commissioner  
Rourkela Municipal Corporation  
Uditnagar, Rourkela  
Dist.-Sundargarh  
State-Odisha  
PIN-769012

Sir,

We have examined in detail and have understood the terms and conditions stipulated for eligibility of the Applicant in the EOI Document issued by RMC. We agree and undertake to abide by all these terms and conditions. We hereby submit all the necessary information and relevant documents during submission of or proposal. We undertake, if our proposal is accepted, to deliver services as specified in the EOI documents.

As per EOI the validity of the proposal is 180 days from the last date of submission of proposal and we agree that the proposal is unconditional. We understand that RMC reserves the right to reject any application without assigning any reason thereof.

Yours faithfully

Date:

Signature of Authorized person with Seal

Place:

Name:

Designation:

Name of the Company:

**FORM-B****Applicant's Profile**

1	Name of the Contractor	
2	Address	
3	Contact Number	
4	E-mail ID	
5	Civil License (B Class) Govt. of Odisha registered	
6	PAN No. (Photocopy to be attached)	
7	GST No. (Photocopy to be attached)	
8	Average Annual Turnover during the last preceding three Financial Years of Rs. 50 Lakhs. CA Certified Copy/ Audited Balance Sheet (attached photocopy)	
9	Experience of any BT Road Work within last consecutive 03 Years (attached photocopy)	
10	Should not have defaulted/black listed by any Govt. Dept./PSU of India and there should not be any pending litigation against a bidder with the Central/State Government department.	Self-declared Affidavit on Non-Judicial Stamp of value 100 INR to be submitted.
11	Details of Paper cost of Rs.11,800/-	To be submitted in Technical Bid
12	Details of EMD of Rs.1,00,000/-	To be submitted in Technical Bid
13	Copy of tender document with each page duly signed by the authorized signatory of the bidder/agency in token of their acceptance.	

Date:  
Place:

Signature of Authorized person with Seal  
Name:  
Designation:  
Name of the Company:

**FORM-C**

**Format for Affidavit Certifying that Entity / Director/s of Entity are not Blacklisted**

**(On a Stamp Paper of relevant value)**

**Affidavit**

I M/s. .... Sole Applicant, (the names and addresses of the registered office) hereby certify and confirm that we or any of our promoter/s / director/s are not barred or blacklisted by any state government or central government / department / agency/PSU in India from participating in Project/s, either individually or as member of a Consortium as on .....

We further confirm that we are aware that as per the EOI, our application would be liable for rejection in case any material misrepresentation is made or discovered with regard to the requirements of the EOI at any stage of the Empanelment Process or thereafter during the empanelment period.

Dated this .....Day of ....., 2022

Name of the participant:

.....  
Signature of the Authorized Person

.....  
Name of the Authorized Person

### Financial Bid Format

Sl. No.		Agency Name	Quoted price per Sqm in Rs. Excluding GST
	Maximum Bid Price Rs. 552/- (Rupees Five Hundred Fifty Two only) per Sqm.		
In Words			

- The rate will be valid for 01 Year.
- The rate quoted will only be for repair of Pot Holes but not for laying of new Road.
- The financial evaluation & empanelment will be done on Least Cost Selection (LCS) basis as per the OPWD code.

**Bidder Signature**